

CROYDE VILLAGE HALL MANAGEMENT COMMITTEE
Registered Charity 300840
Croyde Village Hall, 1 Jones's Hill, CROYDE, North Devon, EX33 1LX
website: www.CroydeVillageHall.info

Minutes of Croyde Village Hall management committee meeting held on
Thursday 3rd December 2009 at 7:30pm in Croyde Village Hall.

1a. Present:- Christopher Burrows (secretary), David Tebbutt (treasurer), Richard Windsor (bookings secretary), Rosemary Littlewood (Croyde Players), Douglas Owen, Jane Pinchbeck (Croyde W.I.), Amy Freeman (keyholder/caretaker), Vikki Worthington (craft fair), Paul Petrides (accountant).

1b. Apologies for absence:- Paul Watkins (premises supervisor), Alina Ford, Margaret Patten (chair).

2. Representations—comments from the public:- Pam Evans (Croyde Whist Drive).

3. Matters/Corrections arising from previous minutes:-

The minutes of the previous meeting agreed as correct, & signed by stand-in chair Richard Windsor.

4. Treasurer report:-

30/11/09 Summary:~ Current account: £ 7,843. Reserve account: £ 5,667. Bar float: £ 150.
Please see separate document from David Tebbutt (treasurer) for detailed breakdown of figures.

5. Bookings report:-

Richard reported that the hall is now in winter mode, with regular bookings continuing, but overall quite quiet. The Hall is becoming more and more popular for Birthday parties, which is great.
Wednesday 9th December 2009 – NDDC consultation about Croyde's conservation area.

6. Fundraising report:-

The Croyde Village Hall Christmas Faye is happening on Saturday 5th December 2009 – open to the public: 2.30pm – 5pm. All committee members are encouraged to attend.
The bar is by far our biggest income generator, it was agreed that we should supply **ALL** alcohol.

7. Extension project report:-

Build-It have started work on the new men's toilets and the work is almost finished, it will be completed early next week (w/c 7th December 09), with the painting being finished by the end of the week.

8. User group reports:-

Pam Evans reported: Whist Drive will not be using the hall on Monday 21st and 28th of December 2009.

9. General maintenance:-

Rosemary Littlewood noted that she would be repairing the curtain tracks in the main hall.
Amy Freeman reported that the two kitchen sinks are blocked – Marcus Freeman to action.

10. Any Other Business (AOB):-

10a. The Christmas lights have been purchased, but not yet delivered - Paul Watkins to put up.

10b. The coat hooks and W.I. kitchen cupboard locks have all been fitted.

10c. The broken main hall side of stage lights have been replaced – Paul Watkins

11. Date of next committee meeting:~ Thursday 7th January 2010 @ 7.30pm

End of meeting. 7.55pm close.

For official paper copy,
Chair persons name & signature:~

Date of signing:~