

CROYDE VILLAGE HALL MANAGEMENT COMMITTEE

Registered Charity 300840

Croyde Village Hall, 1 Jones's Hill, CROYDE, North Devon, EX33 1LX

website: <http://www.croydevillagehall.info/>

Minutes of Croyde Village Hall management committee meeting held on Thursday 5th November 2009 at 7:30pm in Croyde Village Hall (CVH).

1. Present:- Rosemary Littlewood, Alina Forde, Amy Freeman, Paul Watkins, David Tebbutt (treasurer), Margaret Patten (chair), Douglas Owen, Richard Windsor (bookings secretary), Mary Tebbutt (WI), Paul Petrides.

Apologies for absence:- Chris Burrows (Secretary), Jane Pinchbeck (Croyde W!)

2. Representations – comments from the public. None

3. Matters arising from previous minutes:-

The minutes of the previous meeting were agreed as correct, and signed by Margaret Patten (chair).

4. Treasurer report:-

Asset statement 1st November 2009 forwarded separately.

5. Bookings report:-

November is fairly quiet but good use is being made of the hall including two birthday celebrations (21st and 28th). The latter is a 100th birthday party and David Tebbutt offered to send a birthday card on behalf of the Committee.

6. Fundraising report:-

Christmas Fair – 5th December. David is organising the tables and will undertake publicity, including a notice in Crydda. Poster Design – Martine and Jasmine.

David will purchase presents for the children and Croyde players children will be asked to be Christmas Elves.

Committee members willing to help: Friday: Richard W, Paul W, Saturday: Paul P, Alina, Rosemary, Amy ? : Father Christmas – Douglas

David will contact members not present at the meeting to see if they can help.

Shelter Box

David proposed that we donate money (£490) for a Shelter Box. Paul P explained that Rotary exists worldwide and their efficient networking enables Shelter Boxes to be moved quickly to areas of need. 20% of donations can be claimed back as 'Gift Aid', and only 7 or 8% goes on administrative costs. He looked at the Village Hall Constitution and pointed out that money could not come out of existing funds. However, we could hold a fund raising event for this specific purpose and identify agreed functions where bar proceeds could be 'in aid of a Shelter Box'. The Committee agreed that this was a worthwhile cause and also demonstrate locally our willingness to help overseas. A fundraising notice could be placed in Crydda in 2010 to advertise events whilst also requesting donations. Paul indicated that Rotary can give a presentation to promote Shelter Boxes.

Deck Chair Cinema Chris is not continuing these as they are not cost effective in the winter months.

7. Extension project report:-

Paul W has requested quotes for work to the gents WC to be undertaken before Christmas. Only one reply – quoting £4,900.

It was agreed to go ahead with this. It was agreed that the floor should be tiled and Gary Court to be asked to undertake the painting.

Paul W will act as clerk of works (w/e) and Kim & Amy (during the week). A discussion followed regarding the possible change of position for the cubicle (Paul and Richard to discuss further). Amy said that she could use some of the space for storage. Signs in the storage area would be useful as a reminder to people to store items properly.

Chairs should not be left in the fire exit corridor.

8. User group reports:-

Croyde Players – Rosemary pointed out that there was a slight colour change in the new chairs and they were higher than the existing ones and therefore the locking devices were not compatible.

The Committee agreed to a stage extension for The Ghost Train in May which would include flattening the existing rounded edge of the stage.

Croyde W.I. – Mary Tebbutt requested some coat hooks (outside the ladies and gents) be fitted (by David T) at a cost of £40. Agreed.

The Committee also agreed that the WI could store crockery in the corner cupboard in the kitchen – and fit a padlock -with the proviso that this decision would be reversed if the cupboard was needed in the future. A short discussion raised the question of the store cupboard needing to be re-arranged with more shelving so that some items currently stored in the kitchen could be transferred. Glasses could be moved to the bar (or returned to The Thatch). Mary indicated that the WI crockery could be made available for hire.

9 General maintenance:-

Rosemary reported that the black out blinds are fitted and the alleyway cleared. Paul will ask a plumber to attend to the problem with water continually flushing in one of the cisterns in the ladies toilet.

10 Any Other Business:-

Beaford Arts have profiled two Comedy Acts and it was agreed that they would be approached to see which one was available on 3rd April 2010 and booked.

The Committee agreed to spend £100 on outdoor Christmas decorations and ‘make do’ with the existing indoor ones. Possibly purchasing some new ones in January when prices would be lower.

Alina expressed her concern and upset that personal details (e.g. name, address and telephone number) had been made available on the Village Hall website, without her knowledge or permission. She has contacted Chris and David T has e-mailed him to request that all Committee members’ personal details be removed, with the exception of the secretary, bookings, chair and treasurer.

11. Date of Next Committee Meeting

Thursday 3rd December 2009

End of meeting. 9.00pm close.

For official paper copy,

Chair persons name & signature:~ Date of signing:~