

CROYDE VILLAGE HALL MANAGEMENT COMMITTEE

Registered Charity 300840

Croyde Village Hall, 1 Jones's Hill, CROYDE, North Devon, EX33 1LX

website: www.CroydeVillageHall.info

Minutes of Croyde Village Hall management committee meeting
Held on Thursday 9th July 2009 at 7.30pm in Croyde Village Hall (CVH)

Present:- David Tebbutt (treasurer), Rosemary Littlewood, Jane Pinchbeck, Richard Windsor (bookings secretary), Paul Greenway, Alina Forde

Apologies for absence:- Christopher Burrows (secretary), Margaret Patten (chair), Douglas Owen, Amy Freeman, Paul Watkins

2. Representations/comments from the public.

No public present

3. Matters arising from previous minutes:

David has arranged for someone to come on Monday and provide an estimate for the hearing loop which he will then pass on to the committee. He is hopeful of some grant funding and the W.I. has also agreed to help towards the cost.

An amendment was made to the wording regarding the new cooker (Croyde Players User Group).

With the above slight alteration, the minutes were agreed as correct, and signed by David Tebbutt (who chaired the meeting).

4. Treasurer report:

Current account: £3997 Reserve Account £5655 Bar Float £150

Net total available fund of: £9952

The new drinks cooler was purchased for £487.

5. Bookings report:

Richard reported that August is our busiest month and that everyday for the next six weeks there is something going on in the hall. On the 30th July a group from Ilfracombe are performing the play, Hobson's Choice.

6. Fundraising report:

The major fundraising event this summer is the Ferret Racing – item 10 aob.

The W.I. is arranging a Cream Tea as a fundraising event and has proposed to donate half the proceeds to the Village Hall.

7. Extension project report:-

The only major item outstanding is the gent's w.c. David is still looking at funding opportunities and Chris has suggested three or four people to approach.

Security for the new drinks cooler is to be provided by bars under the counter, to be constructed by Paul Greenway after August.

8. User group reports:-

Croyde Players: Rehearsal dates have been booked for the pantomime.

Youth Club: No Report

Toddlers: No Report Amy advised the committee about the state of the disabled toilet after using the hall. This matter will be referred back to the Toddlers Group.

W.I. Nothing to report – other than to clarify that the Village Hall is not responsible for parking spaces and that the front area to the Village Hall is not a designated parking place apart from the facility for disabled people to gain access to the hall.

9. General maintenance:-

Rosemary and Richard recently planted some flowers at the entrance to the hall.

The side area is tended by Rosemary and Colin, but David advised that if it became overgrown then we could ask Bruce Harris to attend to it as a one off – in addition to his contract for cutting the lawns.

Richard suggested erecting a chain link fence to hold the growth back and also provide security. It was agreed to defer this matter to the next meeting as we were not in a position to commit ourselves to this expenditure.

The altered blackout blinds need to be fitted in the small meeting room – but there is no immediate need for them.

The rear fire door has still not been sorted – the pipes to the wall in the main hall need securing and a new window leaver is required. The side of the stage area needs painting and pipe work needs boxing in. Richard agreed to meet Colin to discuss these matters and the storage and shelving needed for Amy's cupboard. There is also some rubble which needs to be cleared away which would be referred back to Chris.

10. Any Other Business (AOB):-

a. Ferret racing evening – Fri 14th August 7.30pm

Paul Greenway has already raised £136 in sponsorship for four of the nine sponsored races and is awaiting responses from several other people. A cheque for £80 was paid for the ferret racing facilities – so we are already in profit! Publicity in the form of adverts in Crydda and Georgeham School has been arranged together with posters and programmes. Maximum capacity is around 120 people in the Village Hall. Several people have already offered their help with this event:

Tony Bruce – MC (but if not available then Paul Greenway or Terry)

Paul Watkins and Chris Burrows – Bar

Paul Watkins – Sound and Music

Paul Greenway, David Tebbutt and Chris Burrows – General set-up

Margaret Patten, Mary Tebbutt, Kim Watkins, Jane Pinchbeck and Rosemary

Littlewood – Bar-b-que

David Tebbutt and Wilf – turf accountant and bookie

Paul Greenway was thanked for undertaking this event.

b. Old plastic chairs

Vikki Worthington advised that chairs are advertised on e-bay for £5 each or 10 for £40.

c. Paying of bar staff on quiet evenings

Chris's proposal regarding payment to bar staff raised some discussion and because it felt quite complicated it was agreed that Richard would meet with Chris to resolve the matter. Richard asked David to provide him with a breakdown of bar takings so that the profit margin could be ascertained.

In addition it was agreed that a bar stock list should be taken by whoever runs the bar on arrival and departure. David will commence this on Fri 10th July. The stock book can then be checked at committee meetings, if necessary.

11. Date of next committee meeting:-

Thursday 3rd September 2009 at 7.30

Agenda item: **General Maintenance** – cost of outstanding work

End of meeting. 9.20 close

For official paper copy,

David Tebbutt (acting as chair):-

Date of signing:-