

CROYDE VILLAGE HALL MANAGEMENT COMMITTEE
Registered Charity 300840
Croyde Village Hall, 1 Jones's Hill, CROYDE, North Devon, EX33 1LX
website: www.CroydeVillageHall.info

Minutes of Croyde Village Hall management committee meeting held on
Thursday 5th March 2009 at 7:30pm in Croyde Village Hall (CVH).

Present:- Paul Watkins, Rose Cole, Paul Cole, Jane Pinchbeck, Vikki Worthington, Mary Stonehouse, Douglas Owen, Rosemary Littlewood, Richard Windsor (bookings secretary), Bill Patten, Christopher Burrows (secretary), John Symonds.

1. Apologies for absence:- Amy Freeman, Paul Petrides, David Tebbutt (treasurer), Liz Greenway, Paul Greenway, Margaret Patten (chair), Rachel Brand.

2. Matters arising from previous minutes:-

The minutes of the previous meeting were agreed as correct & signed by Paul Watkins (deputy chair). Due to the large numbers of committee members away, there was no committee meeting in February.

Treasurer report:-

A report from David Tebbutt – Village Hall asset statement @ 28th Feb 2009. was read and discussed, this had also been sent round the committee earlier via email. An email from Paul Petrides had also been received, containing the annual account information which was also passed round.

Current account: £ 3,782 Reserve account: £ 5623 Bar float: £ 50

Bookings report:-

Croyde youth and Born2Dance have booked regular Thursday evening bookings - 10 weeks trial.
Deckchair cinema film nights booked in again – every Sunday and a few one-offs.
3D Imax cosmodome cinema nights!!! – have pencilled in every Tuesday.
Whist Drive have paid up.

Fundraising:-

Rachel Brand Quiz night is scheduled for Saturday 21st March 2009 – P.W. sound, lights and Bar – Chris & Terri Burrows advance bookings, door security and advance set-up.
A very good Thai curry night was had on Saturday 28th February 2009, it will happen again.

Extension project report:-

The new ladies toilets and the separate bar area has been finished – many many thanks to Paul Watkins for looking after this final project. Paul reported that this project is running £1,500 under budget with only the fridges and chillers for the bar left to purchase – EXCELLENT WORK.

The bills are in and cheques will be written for the amounts (as standard 2.5% will be kept back as contingency).

The Croyde Players (secret doors) have been done, a few minor adjustments need sorting out, but they worked and worked very very well during the panto and the Thai curry evenings. As discussed at previous meetings Croyde Players have very kindly agreed to pick up the bill for this work.

Rosemary Littlewood to look in to fitting the blackout blinds in the new meeting room.

User group reports:-

Croyde Players

Croyde Players ‘secret’ doors complete and worked great!. The new changing room worked great and has been fitted out by Rosemary and Colin, many thanks to them both for the fitting out, it looks great.

Croyde W.I.

Croyde W.I. rep - Jane Pinchbeck reported on a driving day for mature people, which everyone agreed sounded great. The hall would be required for drinks and refreshments etc. Vikki Worthington very kindly offered the indoor use of the hall during a craft fair day (thus saving the W.I. money), everyone agreed it was a great idea.

General maintenance:-

Check location and supplies within first aid box & accident book – last checked 13/12/08

Check location & condition of fire extinguishers – last checked 05/03/09

Check emergency lighting operation – last checked 27/01/09

| | | |
|-------------------------------|--|--------|
| 13 th August 2008: | South West Water meter reading:~ | 1741 |
| | Croyde Village Hall internal meter reading:~ | 0097.7 |

Any Other Business (AOB):-

A sound system has been installed in the committee meeting room (property of the Youth Club). It was agreed that we should look in to buying some new 'red' comfy chairs for the hall (Rosemary Littlewood has the company details).

Croyde Village Hall open afternoon to be held on Saturday 28th March 2009 between 2pm – 5pm, tea, coffee, and cake to be arranged.

Croyde Players, another Murder Mystery – Saturday 16th May 2009.

Musical Youth IV – Saturday 6th June 2009.

Seize The Moment & Croyde Youth Club activities day – Wednesday 6th April 2009.

John Symonds reported that the parish council and district council had been in talks about the NDDC car park to the rear of Croyde Village Hall. It was noted that the Croyde car park used to be free for 6 months of the year and in the summer only charged till 5pm. Now it is charged until 9pm for the whole year. It is hoped that the charging will stop at 6pm, so that all Village Hall users (evening) can park for free.

The final cheque for Anderson and Evans (builders) was signed and handed to Paul Cole.

Croyde Players have brought a brand new double cooker for the kitchen – Phil Goodenough & Paul Watkins to install the cooker ASAP, profit/funds from the murder mystery evening will pay for the cooker – many thanks to Croyde Players and Rosemary Littlewood for organising it all.

A cleaning cupboard is required, the obvious place would be within the new extension store room, Paul Watkins and Chris Burrows to investigate and arrange.

The next parish council meeting is Thursday 26th March 2009.

The annual parish assembly is at the end of April, a report from Croyde Village Hall is required.

Date of next committee meeting A.G.M. :- Thursday 2nd April 2009 @ 7.30pm

Advance apologies: Chris Burrows

End of meeting. 9.30pm close.

For official paper copy,
Chair persons name & signature:~

Date of signing:~

Appendix: Rosemary's Ramblings!!!

- main front door – planed on hinged side
- Rear fire door – Drip wrong – pulling on hinge
- Meeting room door (from passage) Ease bottom on closing edge
- Disabled toilet – Chrome fitting on flush
- Meeting room carpet – W.I.
- Vacuum cleaner ?
- Store for Amy's cleaning equipment & Materials
- Locks to Croyde Players room – Rosemary Littlewood has the key (spare key to ?????)
- Croyde Players panto – “PUSS IN BOOTS”
 - Pay for Hall
 - Details of refurbishment back room
 - Murder mystery – Phil Goodenough Saturday May 16th 2009

Sunday 1st Feb – Martial Arts in Hall, we didn't know about it

Amy not prepared for them.

Doorways - plans 1 & 2
- No Toilet (see minutes of January meeting)
- Cost

- Hall door to toilets – new passage
- fresh bark on shrub area
- fencing down outside of meeting room
- decorating side of stage areas
- Storage room partitions
- which doors – fire doors need to be labelled
- Carpeting bits to new doorways
- Blackout blinds for meeting room need new fittings – then put up
- Red Chairs
- Clarification of heating
- Clarification of levers
- Pipes secured to wall
- bookings of hall & meeting room
- bookings of meeting room only
- cost of either booking
- booking details
 - procedure
 - heating
 - doors
 - lights
 - noise
 - responsibility
- 'worktop' meeting room sound system cupboard – Colin has spare piece