

General maintenance:-

- Check location and supplies within first aid box & check accident book – checked 07/08/08
- Check location & condition of fire extinguishers – checked 07/08/08
- Check emergency lighting operation – checked 07/08/08

Any Other Business (AOB):-

1. Loft clear out to be organised ASAP
2. At the previous meeting Richard Windsor handed out new front door keys:-

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| key1. Richard Windsor (bookings secretary) | key2. Paul Watkins (premises supervisor) |
| key3. David Tebbutt (treasurer) | key4. Christopher Burrows (secretary) |
| key5. Owen Sparke (toddlers) | key6. Vikki Worthington (craft fair) |
| key7. Amy Freeman (caretaker) | key8. Hilary Edmonds (Croyde W.I.) |

But No one seems to have a key for the new meeting room, key to be located ! ! ! ! !

3. A benefactor's display has been arranged and David Tebbutt will put up.
4. David Tebbutt has changed our insurance company (as it's £300 cheaper), Chris Burrows asked about the youth club and skateboard park – David confirmed that it is covered.
5. May cottage tea rooms have donated a large box of cutlery – thanks to be sent.
6. A painting that was apparently hanging for years in Croyde Village Hall has been asked for, no committee members present knew anything about it, Chris Burrows to send out an email to all committee members to ask if anyone knows it's whereabouts.
7. Unfortunately our application to the big lottery fund was unsuccessful.
8. South West Water to be contacted with regard to the location of our water meter, apparently it is in a strange location and there have been rumours in the past about leakages and other potential users of our water – £2,400 a year for water seems VERY high.

Date of next management committee meeting:-

Thursday 4th Sept 2008 @ **7:30pm** (new committee meeting room, if we can find a key!)

End of meeting. 8.45pm close.

For official paper copy,
Chair persons name & signature:~

Date of signing:~