

# **Minutes of Croyde Village Hall management committee meeting held on Thursday 10<sup>th</sup> July 2008 at 7:30pm in Croyde Village Hall (CVH).**

## **Present:-**

Margaret Patten (chair), Richard Windsor (bookings secretary), Christopher Burrows (secretary), Bill Patten, John Symonds (Parish Council chairman), Rosemary Littlewood, Owen Sparke, Kim Watkins, Douglas Owen, Paul Cole, Rose Cole.

**1. Apologies for absence:-** Vikki Worthington, Amy Freeman, David Tebbutt (treasurer), Mary Tebbutt, Paul Watkins, Mary Stonehouse, Liz Greenway, Isabelle Bromham, Paul Petrides.

## **2. Matters arising from previous minutes:-**

The minutes of the previous meeting were agreed as correct and signed by Margaret Patten (chair).

## **Treasurer report:-**

Before going away David Tebbutt had kindly pre-prepared his treasurers report which was handed round and read out by Margaret Patten.

## **Fundraising:-**

Unfortunately the July 9<sup>th</sup> – Coffee morning had been cancelled due to ill health.

August 10<sup>th</sup> – Open gardens and cream teas

August 23<sup>rd</sup> – bank holiday BBQ

Sept 12<sup>th</sup> – Bird Man of Barnstaple, Jonathan Marshall (Mary Tebbutt to organise)

Quiz night - Rachael Brand to organise later in the year.

## **Extension project report:-**

Paul Cole reported that the extension had be signed off by the council inspector.

Floorings to be arranged when David Tebbutt returns.

## **Bookings report:-**

Richard Windsor reported a very busy time for bookings.

It was concluded that the coffee wagon “The Cappuccino Express” run by Liz Greenway had not been as successful as hoped. It now moves to its summer position by the beach (August).

## **User group reports:-**

### **Croyde Players**

The larger room behind the stage has been cleared out and is ready for repainting and re-fitting as the Croyde Players room. They have some exciting plans for this well under-used area. The plastic panto chairs will also be stored in this room as they are only used for pantos.

A cabaret is being organised for the weekend 7<sup>th</sup> & 8<sup>th</sup> November!, we all look forward to that.

This years pantomime (Jan 2009) is going to be Puss in boots – oh yes it is.

### **Film Night**

A special North Devon film night run as part of the North Devon festival was very successful. Overall though the film nights have not been as popular as expected during the winter months (we think mainly due to European football matches being shown on the same nights). Film night is going weekly, every Sunday in July and August.

### **Croyde Youth Club**

Musical Youth III (Sat June 7<sup>th</sup>) was another huge success with over 200 children attending, great reports about the evening have been written in the local magazines and local newspapers.

John Symonds (Parish Council chairman) reported that Georgeham parish council were going to apply for full planning permission for the children’s skateboard area. Paul Cole to do the paperwork on behalf of all parties.

### **Toddlers**

Owen Sparke reported on how clean the hall was now that the builders had finished. The committee thanked the toddler group for their patience during the extension project. Shelving in the disabled toilet to be put up ASAP.

### **Craft Fair**

A concern was raised about a possible double booking of the hall on a particular Craft Fair day. Richard Windsor explained that the hall had not in fact been doubled booked, just that they had left some items in the hall over night. The Craft Fair hire the whole hall and the hard standing in front of the hall together with the village green.

### **General maintenance:-**

Check location and supplies within first aid box & check accident book – checked 10/07/08

Check location & condition of fire extinguishers – checked 10/07/08

Check emergency lighting operation – checked 10/07/08

Paul Watkins (written report) reported on the need for an extra few emergency exit lights and some new signage. Action Paul Watkins.

### **Any Other Business (AOB):-**

1. A short discussion about the loft area (above the kitchen and toilets) an enormous amount of stuff is stored up in this area, WHO'S IS IT ?. We should have a good clear out.
2. David Tebbutt had written a note (read out) saying that the intended meeting (which had not taken place) between Croyde Village Hall and Croyde Motors was a missed opportunity to smooth things over.
3. David Learmont reported that he has had to take down illegal posters on the notice board that he looks after (the big flash notice board – the old business association board).
4. Douglas Owen reported illegal posters on the Village Green notice board, this board seems to be split into two areas. One area (one third) being locked with a key & for the W.I. only. The other area (two thirds) being secured only by a bolt. We believe the Village Hall owns all of these notice boards & thus we decide on what is and what is not allowed to be displayed.
5. Many thanks once again to Streamways nurseries for the flowers which have been planted at the front of the hall.
6. Margaret Patten (chair) has applied for additional funding from the Exeter Airport fund.
7. Many thanks to Croyde Players and all their members for all the shows and events that they put on during the year.
8. There is a requirement for a larger cleaners storage cupboard, so that the main hall floor cleaning machines can be stored away on ground level (to be included in phase two).
9. Richard Windsor handed out new keys for the Village Hall:-

key1. Richard Windsor (bookings secretary)

key2. Paul Watkins (premises supervisor)

key3. David Tebbutt (treasurer)

key4. Christopher Burrows (secretary)

key5. Owen Sparke (toddlers)

key6. Vikki Worthington (craft fair)

key7. Amy Freeman (caretaker)

key8. Hilary Edmonds (Croyde W.I.)

### **Date of next management committee meeting:-**

Thursday 7<sup>th</sup> August 2008 @ **7:30pm** in Croyde Village Hall (new committee meeting room!)

**End of meeting.** 9pm close.

For official paper copy,  
Chair persons name & signature:~

Date of signing:~