

Minutes of Village Hall Management Committee meeting held on Thursday, 8th May 2008 at 7.30.p.m.

Present:- Margaret Patten (chair), David Tebbutt (Treasurer), Richard Windsor (Bookings), Paul Cole, Rose Cole, Amy Freeman, David Learmonth, Rosemary Littlewood, Douglas Owen, Bill Patten, Mary Tebbutt, Owen Sparke, Vicki Worthington

Apologies:- Isabel Bronham, Chris Burrows, Paul Petrides, Kim Watkins

Before the meeting began members of the committee inspected the progress of the extension build.

Minutes were read and approved, then signed by Margaret Patten.

Treasurer's Report: -David Tebbutt circulated copies of The Village Hall Asset Statement showing what has been spent, from where the money has come and future costs. He pointed out that a cheque for £2000 from S W Water has gone astray but would arrange for the re-issue of another. VAT reclamation is due in July + £500 from NDDC Councillor's grant. There will be only only £502 after current liabilities and DT stressed the need to drive the raising of another £20000 necessary to complete the extension project.

Rosemary Littlewood handed over £180 for hall hirings and £750 from Croyde Players, this being the profit made from the 'Murder Mystery' evening. A profit of £340 was also made that evening from the bar and the raffle. Many thanks to Phil Goodenough and Sue for arranging the event.

Douglas Owen asked if it would be possible to have a benefactors board—the general consensus was that this will happen.

Extension Project Report:- Paul Cole (Project Manager) said that most of the building work will be completed by 2nd June, the date the builders are due to hand over the extension. The extension must not be used before this date for insurance reasons and DT has arranged for another £100,000 to be added to Hall policy.

PC talked through the extension priorities:- the disabled emergency exit was completed in Dec. 2007, disabled access, disabled toilet/baby changing facilities will be completed May 2008. Additional meeting room, storage area for Youth Club equipment, new storage area for hall furniture and additional backstage changing area will be completed except for floor finish. Separate bar area to kitchen will not be completed but temporary arrangements can be made to give a secure storage area---(the new Ladies toilet!!)

The outside will be finished by 2nd June. Quotes for decorating inside existing Hall wall adjacent to extension will be compared. Bill Patten suggested Gary Court. Paul Cole recommended that it would be more economical to raise money for entire completion rather than tackle things piecemeal. (The Ladies toilet cannot be completed until the Gents have been done)

Margaret Patten enquired if there would be basin in the disabled toilet and was told that the entire 'kit' for the disabled toilet has already been purchased as well as a baby-changing table.

Fund-Raising:- MP suggested that a further appeal goes into Crydda, pointing out that the committee started the project with full knowledge that there were insufficient funds for

completion but that the S W Water bill had made a huge difference.

DT suggested that a person-to-person appeal should also be made to the appropriate people.

Paul Petrides has offered to open his garden for an afternoon in conjunction with another resident and cream teas could be served in the Village Hall—all on the same ticket. Mary T will approach Gerald Tremaine and a date must be set.

David Learmonth is raising funds through the noticeboard and has already had nine businesses express interest, two of whom have paid £200 for adverts. DL said he really needed another board but RW suggested extending the existing one. Phil Goodenough has offered to make another board and Chapel Farm will pay the costs. MP thanked David Learmonth.

Bookings Report:- RW was asked if the Capuccino Express was generating income. He reported that due to bad weather only one day of the May Bank holiday had been used. Vicky Worthington asked if Liz Greenway would let her know of the days when it would not be on Village Green as this would affect the layout of the craft stalls. The outstanding bill owed by the Pilates group has been paid. RW said that May was not very busy as many winter classes had come to an end.

General Maintenance:- RW reported that the First Aid Supplies and the location of the Fire Extinguishers had been checked and Paul Watkins will check the emergency lighting.

A.O.B.:- The complaint about the Capuccino Express had been dealt with satisfactorily. The Planning Officer responsible for Skateboard Parks had rung up and been told that all ramps were moveable which is not a planning issue.

MP asked if the possibility of filling sandbags for emergency use and also to deaden noise be put on next meeting's agenda.

The Youth Club had done a litter pick-up around the Hall.

The Toddler Group are owed one booking due to cancellation while building was in progress and have asked for the panelling to be put back.

Rosemary pointed out that John Marsh from Hobbs had provided the rice and poppadums for the 'Murder Mystery' and had been thanked.

Andy had complained that the Hall had not been left clean after a Youth Club evening for a Farmers' Market the following morning—Chris Burrows to be made aware of problem----will not arise until September.

Date of next Meeting:-- THURS 5th JUNE