

Minutes of management committee meeting held on Thursday 6th March 2008 at 7:30pm in Croyde Village Hall (CVH).

Present:- Christopher Burrows (secretary), Richard Windsor (bookings secretary), David Tebbutt (treasurer), Isabelle Bromham, Rosemary Littlewood, Vikki Worthington, Bill Patten, Margaret Patten (chair).

Apologies:- Paul Cole, Rose Cole, Paul Petrides, Douglas Owen, Mary Tebbutt, Kim Watkins, Paul Watkins.

Matters Arising from previous minutes:-

Apologies from Chris Burrows (secretary) who missed off a note from David Tebbutt, re: the Youth Club £25,000 which should have been appended to the February minutes.

“Please minute re Isabelle’s concerns: “DT (Treasurer) agreed that the entire £25,000 of the DCC Capital Fund Grant to Croyde Youth Club would not be used to fund the shell of the extension, but that an amount would definitely be held in reserve at all times, should the “Youth Club Store” require to be fitted out at short notice””

The minutes of the previous meeting were agreed as correct and signed by Margaret Patten (chair).

Treasurer Report:-

Current account:~ £ 34,969 (incls £25,000 Youth Club money) Reserve account:~ £ 24,885

Fundraising:-

A special note, many thanks to David Tebbutt for all his hard work over the last few years in getting us a great deal of grant money. And also a special thanks to Bill Patten, Richard Windsor, Paul Watkins (and their long suffering other halves!) for all their hard work and understanding with running the bars for the past 10-15 years. It’s all starting to come together.

Just had good news from CCD - we have been awarded maximum grant of £15000.

Grants/Awards to date are:-

CCD "Doing Pot" £250 Spent

DCC Councillors Localities Grant £1525 Disabled ramp

Devon Renaissance £8415

NDDC £15000

Georgeham Parish Council £1000

Garfield Weston Foundation £5000 Paid

CARA £250 Paid

Community Council of Devon £15000

DCC Youth Capital Fund Award of £25000

The monthly “deckchair cinema” or “film night” is going well (Chris Burrows & Isabelle Bromham) with two cheques totalling almost two hundred pounds handed to village hall extension fund.

Rachel Brand an evening of modern Jazz - Saturday 5th April 2008 (Chris Burrows to organise).

Security & doorman – Chris Burrows

Bar – Richard Windsor

Kitchen (nibbles for the tables) – Rosemary Littlewood

Lighting effects - Paul Watkins

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Jonathan Marshall (the bird man of Barnstaple) is booked to perform at Croyde Village Hall - Friday 12th September 2008 (Mary Tebbutt to organise)
Croyde Players are organising a MURDER MYSTERY evening at Croyde Village Hall Saturday 26th April 2008.

Extension project report:-

The extension seems to be going very well and currently to plan and within time scales. It is expected to finish the shell of the building by the end of March 2008. We then (in the new financial year) start the process of fund raising and organising for the internal fit out.

Bookings report:-

Richard Windsor reported that the hall continues to be very well used, with all the regular weekly activities. In addition we have had a few new bookings:

NHS quit smoking 10-week course booked in (David Tebbutt to arrange notice in Crydda).

Medau movement exercise class has booked again.

Croyde Players rehearsals for the murder mystery evening.

Rachel Brand an evening of Jazz – Saturday 5th April

The monthly film night, an evening of extreme film action! Are thinking about going weekly.

Point breaks surfing courses.

The bookings are looking great, BUT, it was pointed out once again that Croyde Village Hall is losing money day on day, week on week, month on month. David Tebbutt reminded us that it costs £30 per day to run Croyde Village Hall. Thus looking at the event diaries for Feb & March we lost money 56 days from a possible 60 days.

It should be noted again to all our user groups that the price increases are NOTHING to do with the new extension, the price increases are so that we attempt to breakeven on our incomings and outgoing. The hall extension is being funded by external grants (not by the hall hiring's).

User group reports:-

Film night (deckchair cinema)

The second film night was an even bigger success, with double the number of people coming along. A cheque for **£81** to Croyde Village Hall. The next film night is scheduled for Tuesday 25th March 2008. An evening of extreme film action! We have borrowed lots of deckchairs from Jules at Saunton Sands. There is talk about going weekly for the months of July, August and September.

Friday evening SK8 night and Youth club

Running very smoothly, very well attended. Nothing to report.

General Maintenance:-

First aid box checked & replenished if necessary & new accident book obtained (Richard Windsor).

Isabelle Bromham to sort out a H&S poster.

The hot water tank was making strange noises; a close eye will be kept on it.

Chris Burrows has attended a two-day environmental course as part of that course he spoke to a water saving expert from SWW. Our annual water bill is about £ 1,700 (one thousand, seven hundred pounds!) the water saving guy says that £1,500 of this would be to flush the men's urinal toilet. We could save 93% of this amount if we installed a water saving device. That's an estimated saving of £1,400 per year. Chris Burrows to action.

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Isabelle Bromham spoke about getting an energy saving report, a free 2 hour consultation is available and then a full written report would cost about £150. This report could then be used to apply for funding for energy saving devices, e.g. water saving in the men's toilet, loft insulation, cavity wall insulation etc. Isabelle Bromham to arrange for the free 2 hour consultation. Date Tuesday 18th March.

Bill Patten spoke about the pile of empty sand bags stored under the hall. He suggested a letter to the parish council for them to pay for sand, then Chris Burrows to arrange for the bags to be filled with sand by the local youth and then the bags would be stored under the skateboard ramps. Bill Patten to organise.

The emergency lighting was checked and was in full working order.
The location of the fire extinguishers was checked, all were in their correct locations.

Any Other Business (AOB):-

The A.G.M. is scheduled for Thursday 3rd April 2008.

Notices to be put in the local mag The Crydda, North Devon journal and on our notice boards – Chris Burrows to action.

All user groups to be invited to attend the A.G.M. and to appoint a representative – Chris Burrows & Richard Windsor to action.

A.G.M. schedule to be written by David Tebbutt and Chris Burrows from documents obtained from CCD and the Hall Mark people.

Agenda item, Review of all contracts (e.g. electric, oil, cleaning, insurance etc).

Agenda item, Rosemary Littlewood will explain and demonstrate “Every Action Counts”, notice will be put in the Crydda (Rosemary Littlewood to action).

To clarify, the Mobile catering unit will be trailed for one month, starting at Easter Bank holiday weekend. A concern was raised about the effect on local businesses, David Tebbutt and Chris Burrows have both been encouraged by various funding bodies and the councils to explore the tea rooms route for raising funds for the village hall. More and more village halls are using the coffee shop / tearoom idea as their main fund raising.

It was also noted that lots of daytime tea rooms / coffee shop places have closed in the village in recent years, Ingle Nook, Hobbs (aunt sally's), The old cream shop, Home House, Mai Thai and very recently St Helens Priory and the most relevant “May Cottage tea rooms” are now either permanently closed or no longer offer daytime tea's and coffee's etc.

Chris Burrows & Richard Windsor to write out a new payment procedure for Croyde Village Hall.

Date of next meeting(s):-

A.G.M. ~ Thursday 3rd April 2008 @ **7:30pm** in Croyde Village Hall.

End of meeting. 9.15pm close.

For official paper copy,

Chair persons name & signature:~

Date of signing:~